

San Dieguito Art Guild (SDAG) / Off Track Gallery

WALL / FLOOR EXHIBITORS CONTRACT SUMMARY

**(for general informational purposes only –
contact SDAGmembership@gmail.com for current detailed information)**

We will need the following information from you when you join:

Artist's Name: _____ [check category] WALL () FLOOR ()

Juried Medium(s): _____

Email: _____ Preferred Phone: _____

1. **WALL:** Prior to hanging artwork, before each rotation period, I will be current with all obligations. The term of my initial contract is for two rotation cycles (four months).
FLOOR: Prior to art work being placed in specified space, before each rotation period, I will be current with all obligations. The term of my initial contract is for two rotation cycles (four months).
2. Rotation dates are approximately every two months and posted on the website. If I cannot make this date, I must be current, arrange for someone to bring in my work, and sign up for staffing dates, or speak to the Wall / Floor Chairperson, "*prior to*" coming into the gallery to devise a solution.
3. Prior to placing artwork, I am required to sign up for Gallery staffing two months in advance (one 4 hour shift per month per space) or arrange to promptly pay for a staffer. Paying a staffer is between me and the staffer. SDAG/Off Track Gallery will not be involved. I will notify the Calendar Chairperson and Wall / Floor Chairperson of any changes. Additionally, I will sign up to volunteer and assist as a committee member, or participate as a Chairperson Assistant or serve as a Board Member.
4. While on vacation, it is my responsibility to pay for staffing. Failure to staff the gallery will put me in non-compliance and result in a penalty.
5. Vacating before my initial 4 month period or without a 2 month (60 day) written notice to the Gallery via the Wall / Floor Chairperson, will put me in non-compliance and result in a penalty.
6. I understand that all hung artwork is to have proper frames / canvas wrappings and hangers per the Gallery Handbook.
7. I agree to change out at least 50% of my art during each rotation cycle, and may bring back previously displayed work after two months. With the exception of photography, 75% of the Wall art must be original; 25% may be giclees.
8. I understand that not all wall spaces are exactly 4X8 feet, nor are all jewelry / tower spaces exactly the same and I will keep my assigned rotation position.
9. I must sign up to assist with one (1) Renters Rotation Day a year.

RELEASE ALLOWING USE OF IMAGES OF ARTWORK FOR PUBLICITY & NEWS

I (WALL / FLOOR Exhibitor), hereby give the SDAG / Off Track Gallery permission to take digital photographic images of my artwork and publish and/or distribute these images in any media form for any of the following purposes: advertising, marketing, publicity, newsletters and news releases. I waive any rights to inspect or approve the use of these images for any of the purposes stated above. I understand that in some instances, I may not be given credit in the published material.

COPYRIGHT WARRANTY

I accept and warrant to the SDAG / Off Track Gallery that the art shown in or outside the gallery and at any related SDAG / Off Track Gallery venues does not infringe any copyright, invade privacy and does not libel or slander any individual.

HONOR CODE/ETHICS

All artists are expected to respect the San Dieguito Art Guild (SDAG).

I agree to abide by the Honor Code/Ethics of the SDAG / Off Track Gallery, which follows:

Staffers, in particular, and Membership, in general, are not authorized to discuss or express their opinions with any tenant(s) / outside business owner(s) on behalf of the Guild on management protocol of the gallery. The board has been elected by the membership, and no member should take it upon themselves to conduct any business for the gallery other than staffing and job positions signed up for. This includes how the guild is being run or how they feel about what is happening at the guild due to circumstances beyond our control. Only the Board knows all the details of what is going on with the business of operating the gallery, therefore, any information imparted by other than the board is likely to be incorrect, incomplete or just plain opinion.

Maintaining a code of ethics is extremely important, and bias opinions about race, creed, color or sexual orientation are not allowed within our guild.

We are a business that services the public, and negative comments - either personal or professional - about another artist or their works while you are within the gallery are unacceptable, and absolutely never to be mentioned in front of, or communicated to, our clients. ANY negative conversations between members, either in or around our store, about the gallery and its operations, should never be made in front of clients. Abuse of such ethics, is ground for dismissal of any artists from our gallery.

TERMINATION OF MEMBERSHIP

(Article II, Section 3 – SDAG By Laws, amended May 19, 2008 and May 2010)

I understand that any member who fails to pay dues after September 30 will be in non-compliance and dropped from the membership rolls. A member may be expelled for conduct which the Board of Directors shall deem inappropriate for a member. All rights of a member in the Guild and to its facilities and equipment shall cease upon receipt of written termination of membership.

HOLD HARMLESS AGREEMENT

Waiver of Responsibility of San Dieguito Art Guild (SDAG) / Off Track Gallery

I understand that the SDAG / Off Track Gallery is not insured for coverage of damage or theft for the works of art shown in the Gallery. I will hold the San Dieguito Art Guild harmless for any and all damage or theft, and will provide my own insurance coverage, if deemed necessary.

YOU WILL RECEIVE THE FULL VERSION OF THIS FORM, WITH THE SECTION BELOW ON IT, TO COMPLETE, SIGN AND GIVE TO THE WALL / FLOOR CHAIRPERSON WHEN BRINGING IN YOUR ARTWORK TO EXHIBIT

The Undersigned agrees to all the terms stated in this contact consisting of two (2) pages.

Signature: _____ Date: _____

Name: _____ Email Address: _____

Mailing Address: _____ City: _____, State: _____ Zip: _____

Home Phone: _____ Mobile Phone: _____